

Dear Parent/Guardian,

The school is offering Evening Study again this term and we encourage your daughter to attend, especially students in 3rd, 5th and 6th Year. Students find Evening Study to be very beneficial with both homework and study.

Please note that there will be a **free trial from Tuesday 29th August to Thursday 31st August.**

Students will have their journals stamped during each session they attend, ensuring that attendance can be easily monitored both by the school and home.

The cost of Evening Study (4.15-5.45 each day, except Wednesday which runs from 3.30-5.00) for the period Monday 4th September to Tuesday 19th December is as follows:

5 days - €100 4 days - €80 3days - €60 2 days - €40 1 day - €20

There is an option for **3rd, 5th and 6th Year students** to do extended evening study which will run from 4.15-6.45 each day, **except Wednesday**. Only regular study is available on Wednesdays. The cost of extended study is as follows:

4 days - €140 3 days - €105 2 days - €70 1 day - €35 (Wed €20)

Please note that payment must be done online through the school's Feepay system. Please complete the attached form in full and **enclose the Feepay receipt** in an envelope clearly labelled with the student's name and class. Payment can be given to Ms Beegan or Ms Hunt in the study hall during the week 4th – 8th September.

The option to pay in two instalments is also available, with the first instalment due on the week of **4th-8th September** and the second due the week after midterm (**6th – 10th November**).

If two or more students from the same family are attending Evening Study, the younger sibling(s) will receive a 10% discount.

The journal should be presented to the supervising teacher at each study session. Spot checks will be carried out throughout the year to ensure students have paid in full.

Excellent standards of behaviour are expected and **written permission in your daughter's journal is required should your daughter need to leave early** during any period of Evening Study. We ask that you and your daughter read and sign the Evening Study rules in the school journal.

If you have any further queries please contact Ms Beegan or Ms Hunt.

Yours sincerely,

Ms Beegan

Ms Hunt

EVENING STUDY PAYMENT FORM

Student name: _____

Class: _____

Study Prices for Term 1 (4th September to 19th December 2017):

Regular study costs €20 per day.

Late study costs €35 per day.

Please tick the study sessions you wish to avail of and complete the payment section below.

Monday	Regular	<input type="checkbox"/>	Late	<input type="checkbox"/>
Tuesday	Regular	<input type="checkbox"/>	Late	<input type="checkbox"/>
Wednesday	Regular	<input type="checkbox"/>		
Thursday	Regular	<input type="checkbox"/>	Late	<input type="checkbox"/>
Friday	Regular	<input type="checkbox"/>	Late	<input type="checkbox"/>

Amount paid through Feepay: _____ **Please enclose Feepay Receipt.**

This section is to be completed by teacher processing payment:

Student paying in full Student paying in instalments

Is student receiving 10% discount (due to older sibling in study)?

Number of regular study sessions x €20 (discount rate €18) =

Number of late study sessions x €35 (discount rate €31.50) =

Total cost of evening study due =

Date:	Payment Received through Feepay:	Teacher:

