

Loreto Secondary School, Balbriggan

Mobile Phone Policy

While Loreto Balbriggan accepts that it is a student's right to have a mobile phone, the following policy aims to maintain a safe, nurturing environment where the personal dignity and rights of all the members of the school community are preserved. In order to assist the school in implementing this policy, **parents/guardians are asked not to arrange to contact students by mobile at any time during the school day.** Contact with the school may be made through the office at **01-8411594** and students are directed to use the office telephone if needed.

- a) Where a student brings a mobile to school, the phone must be switched off during the school day and may not be used for any purpose on the school premises.
- b) Students found in contravention of (a) ***will have their phone and sim card confiscated for one week and the parent/guardian will collect the phone at the end of this period. On the 2nd and every subsequent occasion the phone and sim card will be confiscated for two weeks and parent/guardian will collect phone.***
- c) ***When a student's phone is confiscated the parent/guardian will be contacted before the end of the school day to notify them that their daughter has had her phone confiscated.*** Should a student use her mobile to call, text or communicate, she will also be sanctioned with a detention.
- d) Students participating in school related activities (e.g. Study, Extra Curricular Activities, School Trips, Tours etc) must abide by the mobile phone rules governing these activities.
- e) No photographs may be taken or recordings, (video or audio) made with mobile phones. Using phones in such a way can seriously infringe on people's rights. Appropriate sanctions will be imposed.
- f) Incidents where students use mobile phone to bully other students will be treated as serious breaches of discipline. It should be noted that it is a criminal offence to use a mobile phone to menace, harass or offend another person. As such, the school may consider it appropriate to involve the Gardai in such incidents.
- g) The school accepts no responsibility for replacing lost, stolen or damaged phones. The safety and security of mobile phones is wholly a matter for students/parents.
- h) It is strongly advised that students mark their mobile phones with their names and use passwords to ensure that unauthorised phone calls or texts cannot be made on their phones.