

Dear Parent/Guardian,

The school is offering Evening Study again this term and we encourage your daughter to attend, especially students in **3rd, 5th and 6th Year**. Students find Evening Study to be very beneficial with both homework and study.

Please note that there will be a **free trial week** from Monday 29th August to Friday 2nd September.

Students will have their journals stamped during each session they attend, ensuring that attendance can be easily monitored both by the school and home.

The cost of Evening Study (4.15-5.45 each day, except Wednesday which runs from 3.30-5.00) for the period Monday 5th September to Thursday 22nd December is as follows:

5 days - €100 4 days - €80 3days - €60 2 days - €40 1 day - €20

There is an option for **3rd, 5th and 6th Year students** to do late evening study which will run from 4.15-6.45 each day, **except Wednesday**. Only regular study is available on Wednesdays, and as such will cost €20 for Wednesday study. The cost of extended study is as follows:

4 days - €140 3 days - €105 2 days - €70 1 day - €35

Please complete the attached form in full and enclose payment in an envelope clearly labelled with the student's name and class. Payment can be given to Ms Beegan or Ms O'Loughlen in the study hall during the week 5th – 9th September.

Please note that the option to pay in two instalments is also available, with the first instalment due on the week of **5th-9th September** and the second due the week after midterm (**7th – 11th November**).

There is a discount of 10% for a younger sister attending evening study.

A receipt confirming payment will be issued to your daughter and she will also receive a "paid" stamp at the back of her school journal.

The journal should be presented to the supervising teacher at each study session. Spot checks will be carried out throughout the year to ensure students have paid in full.

Excellent standards of behaviour are expected and **written permission in your daughter's journal is required should your daughter need to leave early** during any period of Evening Study. We ask that you and your daughter read and sign the Evening Study rules in the school journal.

If you have any further queries please contact Ms Beegan or Ms O'Loughlen.

Yours sincerely,

Ms Beegan

EVENING STUDY PAYMENT FORM

Student name: _____

Class: _____

Study Prices for Term 1 (5th September to 22nd December 2016):

Regular study costs €20 per day.

Late study costs €35 per day.

Please tick the study sessions you wish to avail of and complete the payment section below.

Monday	Regular	<input type="checkbox"/>	Late	<input type="checkbox"/>
Tuesday	Regular	<input type="checkbox"/>	Late	<input type="checkbox"/>
Wednesday	Regular	<input type="checkbox"/>		
Thursday	Regular	<input type="checkbox"/>	Late	<input type="checkbox"/>
Friday	Regular	<input type="checkbox"/>	Late	<input type="checkbox"/>

Payment enclosed: € _____

This section is to be completed by teacher processing payment:

Student paying in full Student paying in instalments

Is student receiving 10% discount (due to older sibling in study)?

Number of regular study sessions x ~~€20~~ (discount rate €18) =

Number of late study sessions x €35 (discount rate €31.50) =

Total cost of evening study due =

Date:	Payment Rec.:	Teacher: