

# Communications with parents and students

In our efforts to most effectively use our school budget for the purposes of teaching and learning we will very shortly cease to communicate via sms text messaging.

Communications from now on will take place solely via our web based school management software system, Compass, and the accompanying phone app, which is freely available to download.

We will use push notifications through our Compass app for short messages re. attendance, upcoming events, school closures, notification of publication of school reports, e.t.c.. Email will be used when longer communications are necessary.

For this reason it is very important for you to ensure you have entered your correct details into the Compass portal and that you have allowed notifications from the Compass app on your phone, if you have not already done so. If you do not, you won't receive the occasional messages we need to send out re. your daughter and her class / year group. The following slides should prove useful if you are experiencing difficulty with this.

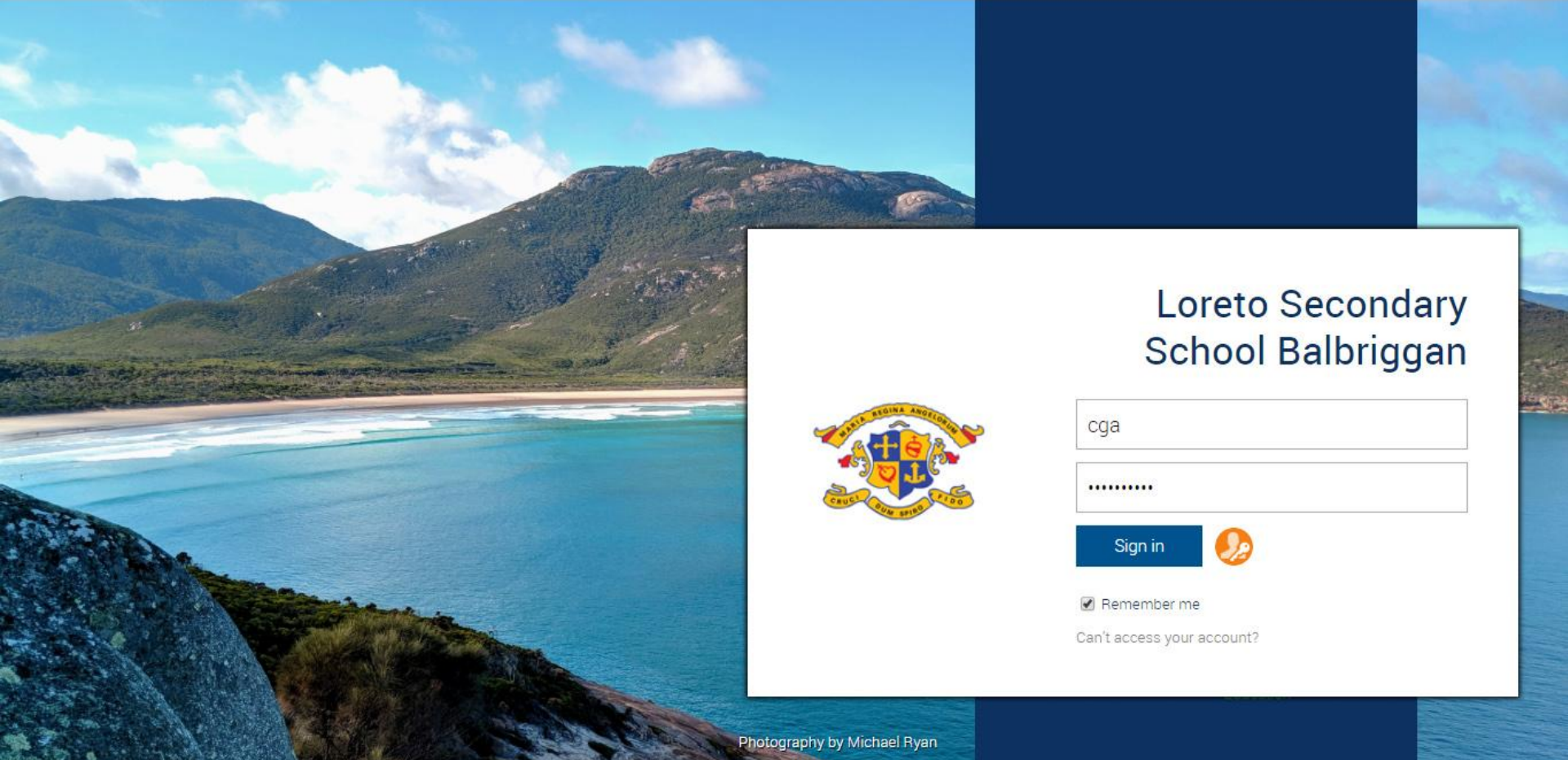
# Loreto Secondary School

Balbriggan




**Compass School Manager**

**<https://loretobalbriggan-ie.compass.education/>**




# Loreto Secondary School Balbriggan



WASIT REGINA ANGELORUM  
CAUCI QUIN SPIRO FIEDO

cgga

.....

[Sign in](#) 

Remember me

[Can't access your account?](#)

Photography by Michael Ryan

# Welcome to the Loreto Secondary School Balbriggan Portal

Use the links listed for each of your children to explore the portal. Please keep your mobile phone number and email address up to date (Tools > Update My Details). The school will use this to contact you regarding attendance, events, news and more.

## View Student Profile


 Profile (Attendance, Schedule, Reports)

 View Academic Reports



## View News

 Profile (Attendance, Schedule, Reports)

 View Academic Reports



# Compass

## My News

### Event Consent/Payment Required

There is 1 event awaiting your consent and/or payment.

[Click here for more information](#)

### Attendance: Attendance Note Required

[Redacted] was recorded as 'not present' or 'late' without explanation.

[Click here for more information](#)

### Attendance: Attendance Note Required

[Redacted] was recorded as 'not present' or 'late' without explanation.

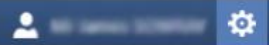
[Click here for more information](#)

There are no news items.



**Go to settings to update personal contact details**





# Welcome to the Loreto Secondary School Balbriggan Portal

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## How to Use the Portal

- Profile (Attendance, Schedule, Reports)
- View Academic Reports



## My News

- Profile (Attendance, Schedule, Reports)
- View Academic Reports



# Compass

## My News

**Event Consent/Payment Required**  
 There is 1 event awaiting your consent and/or payment.  
[Click here for more information](#)

**Attendance: Attendance Note Required**  
 [Name] was recorded as 'not present' or 'late' without explanation.  
[Click here for more information](#)

**Attendance: Attendance Note Required**  
 [Name] was recorded as 'not present' or 'late' without explanation.  
[Click here for more information](#)

There are no news items.

- Tools
- My Account**
- My Files
- My Payments
- My CompassIdentity Card
- Change My Password
- Update My Details**
- Logout

# Welcome to the Loreto Secondary School Balbriggan Parent Portal

Please confirm your mobile phone number and email address(es) below. These details will be used by the school to keep you up to date on school news, upcoming events, student absences, fees due for payment and a range of other information services (depending on the Compass features your school uses).

Mr [REDACTED]

Mobile

Email

[Update My Details](#)

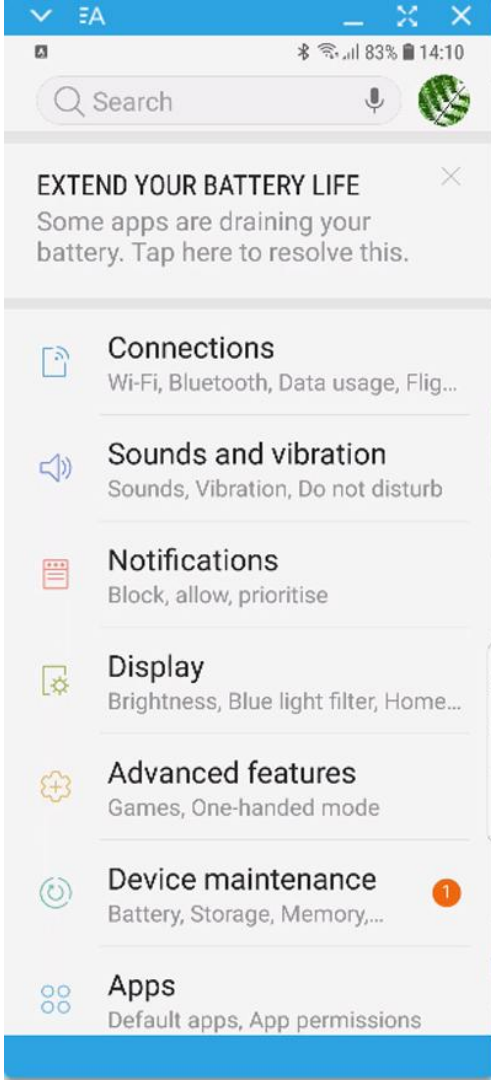
[I don't have these details](#)

Compass School Manager requests your personal contact details on behalf of your registered educational institution. Details such as your personal email address and/or mobile phone number will be used solely by Compass School Manager and your registered educational institution for school related communications and notifications. It is not compulsory to provide these details. You are able to add/update and/or remove these details at any time. JDLF International Pty Ltd (including any affiliated companies) are not responsible for the content of any material transmitted, we act only as a gateway for communication. For further information please email [legal@compass.edu.au](mailto:legal@compass.edu.au)



# Compass School Manager App for mobile phones

1. Download app to your phone from Play Store or App store
2. Log in to app using details provided in letter sent to all parents / guardians.
3. After app has successfully installed, **ensure that notifications are allowed for the app on your phone**. Do this through Settings -> Notifications on your phone. Sample screen grabs follow



## Sample settings for iphone / Android



Notifications





## Ensure notifications turned on for the Compass App

