



LORETO SECONDARY SCHOOL

Balbriggan, Co. Dublin

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1st September 2020

Dear Parent(s)/Guardian(s)

Please note the following important information regarding COVID-19 symptoms:

COVID-19 Symptoms

The following are the recognised COVID-19 symptoms:

- High Temperature
- Cough
- Shortness of breath or breathing difficulties
- Loss of smell, of taste or distortion of taste

At Home:

If your daughter has one or more of the above COVID-19 symptoms, DO NOT SEND your daughter to school and consult your GP immediately. The GP will decide on the best course of action and follow this advice.

In School:

While in school, if your daughter has any of the COVID-19 symptoms, please take note of the following procedures:

- The affected student will be instructed to go to the isolation room which is in Gracefield House.
- The school administrator will take note of symptoms using a checklist.
- Parent/Guardian will be contacted immediately to come to the school to collect their daughter. It is imperative that parents take immediate responsibility to collect and/or allow their daughter to leave school if within walking distance to self-isolate pending GP consultation.
- Parent/Guardian will be advised to consult with their GP outlining symptoms.
- If the GP recommends a COVID-19 test, the student will self-isolate and NOT return to school. Once the COVID-19 test is taken and a negative result received, the GP will furnish a note outlining the length of time the student must self-isolate. It is important to note that a negative test will still result in a period of self-isolation prescribed by the GP and the student will not be allowed back to school until this period has passed.
- If the GP recommends a COVID-19 test and a positive result is received, the GP will furnish a note for the school outlining the period of time that the student must self-isolate. The HSE will then liaise with the school and advise on necessary protocols.
- All affected areas will be sanitized promptly.

- All information regarding COVID-19 symptoms and testing will be treated with the utmost confidentiality.
- Our school administrator will liaise with parents/guardians during this time and ALL STUDENTS who leave school with COVID-19 symptoms MUST check into the school reception to furnish a medical note from their GP BEFORE re-entering the school building and classes.
- In all scenarios of a student being sent home with Covid symptoms, the parents should send an email to verify their daughter(s) medical clearance by her G.P. to return to school.

Students who have siblings in the school:

If a student develops COVID-19 symptoms, AND their GP orders a test, their sibling(s) must also self-isolate until a negative test result. The sibling may then return to school providing they do not have symptoms.

The above protocols are to protect the whole school community and prevent COVID-19 from entering the school environment.

All students will receive training on all aspects of COVID-19 training on their return to school next week and I very much look forward to meeting them all again.

Kind regards



Ann Marie McDonough,
Principal